

REQUEST FOR PROPOSALS

BID OPENS: OCTOBER 15, 2024

BID CLOSE DATE: OCTOBER 22, 2024

BID NUMBER: 24-10-3486SB

INVITATION: WELL INSTALLATION PROJECT

Navajo Nation Department of Fish and Wildlife is requesting proposals to install a new water well and pump at the tribal fish hatchery. As part of the project, all necessary piping to deliver water to fish rearing containments will also be installed. Project must fit in with upcoming hatchery renovations. The selection will be based on overall price, services, and performance and reliability of the proposers. NNDFW needs are outlined in this Request for Proposal ("RFP").

The Navajo Nation is a sovereign government and all contracts entered into as a results of this RFP shall comply with Navajo Nation law, rules and regulations, including the Navajo Preference in Employment Act, and applicable federal laws, rules and regulations.

The payment procedures established by the Division of Finance shall be adhered to and are to begin whenever goods are delivered and accepted.

CONTACT PERSON: Glenn Selby, Fish Biologist

Navajo Nation Department of Fish and Wildlife

928-871-6450

gselby@nndfw.org

Jeff Cole, Wildlife Manager

Navajo Nation Department of Fish and Wildlife

928-871-6450

jcole@nndfw.org

ADDRESS PROPOSALS TO:

MAIL TO: Sharon Belone, Buyer

Purchasing Service Department

PO Box 3150

Window Rock, AZ 86515

DELIVER TO: Sharon Belone, Buyer
Purchasing Service Department
Admin Building One
Window Rock BLVD
Window Rock, AZ 86515

(Must Identify BID# and Company Name on the Outside of all sealed Package/Envelope)

Please Submit an Original, and two (2) copies of your sealed bid

CONDITIONS GOVERNING THE INVITATION FOR BIDS:

Must have previous experience in fish hatchery plumbing or construction projects as well as well installation. Should the Bidder be verified as being on the Navajo Nation Business Regulatory Listing, they will have an advantage. However, this does not guarantee BID award.

The Navajo Nation is not bound to enter into a contract under this RFP and may issue a subsequent RFP for the same purchase.

Since the Navajo Nation is a Sovereign government, all contracts entered shall comply with Navajo Nation law, rules, and regulations, as well as federal laws, rules, and regulations.

CONDITIONS GOVERNING THE PROCUREMENT:

Bid shall be effective on the date of award. Navajo Nation Department of Fish and Wildlife will receive at the time of completion, all pertinent documents necessary for well operation.

INSTRUCTIONS TO OFFERORS:

Visibly mark on the outside of the proposal package, if applicable, the offeror's priority status under the Navajo Nation Business Opportunity Act. It is the Responsibility of the offeror to identify themselves as certified under the Navajo Nation Business Opportunity Act.

SPECIFICATIONS:

New well will need to meet the needs of the tribal fish hatchery. Pump size will need to be sufficient to supply adequate amount of water to fish rearing containments. New well will supplement water from the spring box and current hatchery well. New well and all plumbing will be tied into and compatible with design of upcoming hatchery renovations and modernization.

CLOSING REMARKS:

The BIDs will open on October 15, 2024 and close on October 22, 2024 at 5pm Mountain Time. RFPs received after the specified time will not be accepted. Please allow adequate time for delivery. If using a courier service, the proposer is responsible for ensuring delivery will be made directly to the required location.

Please include the W9 and the Debarment, Suspension and Contracting Eligibility Forms

CONTACT PERSON:

Glenn Selby, Fish Biologist

Navajo Nation Department of Fish and Wildlife

928-871-6450

gselby@nndfw.org

Jeff Cole, Wildlife Manager

Navajo Nation Department of Fish and Wildlife

928-871-6450

jcole@nndfw.org

If you have questions regarding the RFP, contact me at the number/email above.

After BIDs are received, the BIDs will be reviewed by the BID TEAM and a selection will be made. The selected vendor will be notified by Navajo Nation Department of Fish and Wildlife staff.

Submission of Bids:

Bid Package (include BID Number) can be delivered to:

Sharon Belone, Buyer

Purchasing Service Department

Admin Building One

Window Rock BLVD

Window Rock, AZ 86515

Bid Package (include BID Number) can be mailed to:

Sharon Belone, Buyer

Purchasing Service Department

PO Box 3150

Window Rock, AZ 86515